

**ATTN: Jennie L. Jones**

**From:** \_\_\_\_\_

**PLEASE FAX OR EMAIL ALL DOCUMENTS TO:  
415.626.2749/ jennie@aandewatches.com**

**Important Information you should know before you place an order:**

- ◆ Your shipping address phone number should be your daytime contact number.
- ◆ Your billing address phone number should be the registered phone line to your billing address.
- ◆ We ship Monday through Thursday
- ◆ For your protection, we do not give out tracking numbers
- ◆ UPS will not deliver to PO Boxes / APO Addresses
- ◆ 8.25% taxes apply only to shipping addresses in California

*(All Hawaii and Alaska orders are shipped overnight, however typically arrive two days after shipping)*

**International Orders:**

International orders can be processed only by Wire Transfer. Please add \$250.00 (shipping) for all International orders. A&E will not be held responsible for any local, international, or other costs incurred by customs or local tariffs.

**Shipping:**

A&E Imports requires that billing and shipping addresses are identical whenever possible. Every address and phone number submitted to A&E Imports must be verified.

**Billing Information:**

Please note that the billing address submitted must be same as your card statement address. Billing information that is conflicting and cannot be verified may delay the shipment of your order. Your billing address phone number should be the registered phone line to your billing address.

**Payment By Check:**

A&E Imports does **not** accept: Cashiers Checks or Money Orders.

Your order will be processed once your check has been cleared by the bank. Prior to sending your check, please fax a copy of your Purchase Agreement to: 415.626.2749. When mailing your check you must include a copy of your Purchase Agreement, and a copy of your State Issued Driver's License. All checks are to be made payable to, A&E Exports, LLC and mailed to:

A&E Exports, LLC  
ATTN: ADayan/IBenin/JLJones  
888 Brannan Street, Suite 3070  
San Francisco, CA 94103

**Wire Transfers:**

A & E Exports LLC  
BANK OF AMERICA  
Potrero Design center  
680 8th street  
San Francisco, CA 94103  
Account: 2331667129  
Routing: 121000358

**Your Security Is Important To Us:**

All transactions processed by A&E are thoroughly investigated prior to processing your credit card. You will receive a call from our security department to ensure that you are the authorized card holder. We do not keep your credit card information on file, nor do we sell your personal information.

**Any questions, please call your sales Representative.**

**\*\*\*Your order will be delayed if we do not receive all pages of this signed form, a copy of state issued Drivers License and copy of your credit card.\*\*\***

Initial Here: \_\_\_\_\_

## **A&E IMPORTS PURCHASE AGREEMENT**

A&E Imports Item Number	Unit Price	Quantity	Price
	\$		\$
<input type="checkbox"/> If you would like to add an additional A&E Exports, LLC One Year warranty for an additional \$195.00 please put your revised total here			\$ _____
Balance			
<b>TOTAL:</b> _____			
<input type="checkbox"/> I, _____, AUTHORIZE A & E EXPORTS, LLC (dba AAA&E International) TO CHARGE MY ACCOUNT THE ABOVE AMOUNT.			
<b>WRIST SIZE</b> Height: _____ + Weight: _____ - or - Inches: _____ <small>(Measure your wrist by using a soft measuring tape or a piece of paper wrapped around your wrist and put against a ruler.)</small>			

**PAYMENT METHOD (circle one):** VISA      M/C      AMEX

**Account Number:** \_\_\_\_\_

**Exp. Month:** \_\_\_\_\_ **Exp. Year:** \_\_\_\_\_ **CVC Code:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_ *(not needed for AMEX)*

**Bank Phone Number:** \_\_\_\_\_

**Name as it appears on your Credit Card:**

\_\_\_\_\_  
*(Please Print Clearly)*

### **BILLING INFORMATION**

*(Address on your billing statement)*

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone Number:** \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Which number do you prefer us to use as your main contact line: Home Cell Work

Email address: \_\_\_\_\_

I, (PLEASE PRINT NAME) \_\_\_\_\_, WAS NOT PRESENT AT A&E EXPORTS, LLC PHYSICAL LOCATION (888 BRANNAN STREET, SUITE 218 OR 3070 ~ SAN FRANCISCO, CA 94103) AT THE TIME OF THIS PURCHASE.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### A&E IMPORTS RETURNS & EXCHANGE POLICY\*

#### NO RETURNS, REFUNDS, OR EXCHANGED ON THE FOLLOWING:

- ◆ Special Order Watches (i.e., Diamond Case, Diamond Band)
- ◆ Custom Watches
- ◆ New Watches
- ◆ Never Worn Watches
- ◆ Un-Used Watches
- ◆ Lay-Away

Initial: \_\_\_\_\_

Merchandise must be returned within 72 hours (3 days) of receipt of merchandise. Any merchandise received after the 3 (three) day period and/or without a Return Authorization Number is not eligible for return.

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In order to return your watch you must meet the following guidelines:

If you are not fully satisfied with your watch due to mechanical malfunction you may return your watch for a refund. You must contact your sales representative via phone and request a Repair Authorization Number (RAN). Merchandise along with all accessories, and paperwork as well as a note referencing why you are not satisfied with the merchandise must be included. Your merchandise is under warranty and we would like the opportunity to repair a non-functioning watch, however, if you are not willing to have A&E Imports repair the watch and you wish to return, the refund amount will reflect less shipping (if applicable) and a 15% re-stocking fee.

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If you choose to ship your watch for repair, please fax your completed warranty card to: 415.626.2749 and call our repair department: 415.437.3264. Please include a note stating the problem with the watch and your contact information, along with a copy of your warranty card. Any watch repair received without the above mentioned information may be delayed.

Initial: \_\_\_\_\_

If you would like to exchange your watch, you must meet the following guidelines:

If you are not fully satisfied with your watch cosmetically, you may exchange your watch only. All watches will be exchanged for items of equal or greater value. The buyer is financially responsible for all shipping and insurance charges. Before shipping your watch for exchange, you must contact your Sales Representative for an Exchange Authorization Number (EAN). Merchandise along with all accessories must be received on or before 5 (five) business days from the date of purchase. Any merchandise received without an EAN may not be eligible for an exchange. If a balance remains, the balance must be paid prior to shipping the exchanged merchandise.

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*A&E Imports reserves the right to refuse merchandise if guidelines are not met.*

I, \_\_\_\_\_, AGREE TO A&E IMPORTS RETURNS AND EXCHANGE POLICY GUIDELINES.

I, \_\_\_\_\_, I AGREE TO A&E IMPORTS TERMS AND CONDITIONS. *By checking this box, I acknowledge that I have read, understand, and agree to all of A&E Exports, LLC Terms and Conditions and Store Policies. Our Terms and Conditions can be found on our website ([www.aandewatches.com](http://www.aandewatches.com)) under the Terms & Conditions tab.*

X \_\_\_\_\_  
SIGNATURE DATE

**PLEASE FAX or EMAIL THIS FORM WITH A COPY OF YOUR DRIVERS LICENSE AND THE CREDIT CARD YOU ARE USING TO:**

**Fax: 415.626.2749**

**Email: [jennie@aandewatches.com](mailto:jennie@aandewatches.com)**

*\*\*\*Your order may be delayed if we do not receive all pages of these signed and initialed forms, a copy of state issued Drivers License and copy of your credit card.\*\*\**