

A&E Watches
888 Brannan St.
Suite 161
San Francisco, Ca. 94103
415.437.3264

Customer Watch Repair and Mail Service Form Please print, complete and return this form with your watch so we may expedite the repair process. We would like to Thank You in advance for doing business with A&E Watches.

Instructions

Complete all of the requested information in Section I and II.

Review Section III to learn more about the repair process, and to indicate if you would like us to automatically proceed with your repair.

Wrap your watch securely in packaging materials in a sturdy box, along with the appropriate shipping and handling fee. Watches qualifying for warranty work must include copies of documentation; applicable warranty card, and a copy of the original sales receipt with appropriate shipping and handling fee. No documentation required for other repairs. Ship via the courier of your choice, but you may wish to choose a method that allows you to track the package. Remember to insure the watch for the full replacement value.

Please Address to:

Att: Repairs
888 Brannan St. Suite 161
San Francisco, Ca. 94103

Section I - Customer Information

Name: _____ Date: _____
Address: _____ City: _____ State: _____
Zip: _____ Phone: _____ Cell: _____
Email: _____

Section II - Watch Information

Watch Description (Please include all available information such as Model, Description, Serial # (case back number), and strap or bracelet description: _____

Dial Color: _____ Approximate Age: _____

Date of Purchase: _____

Is WARRANTY paper work enclosed? Yes: _____ No: _____

Problem or Service Requested (check all that apply and comment as needed)

Not Running: _____ Strap/Bracelet: _____ Crystal: _____ Dial/Face: _____

Other: _____

Section III - Repair Process

After we receive your watch we will perform an inspection in order to provide you with an estimate/evaluation. We will contact you with that estimate/evaluation and then decide how to proceed.

*If the repair is over the value of the watch, or if you do not preauthorize the work, we will not do any work until we speak to you first.

*Rush orders must be pre-approved by the repair department before the "rush" can be placed on the repair.

*A&E Watches is not reliable for lost or stolen goods during shipping and handling or from our store locations